

COMMITTEE MEETING – MINUTES

| MEETING INFORMATION | |
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| Meeting date | Wednesday, 1 April 2025 |
| Location | Barry Thompson Community Hall, 139 Artarmon Rd, Artarmon NSW 2064 |
| Chair | Glenda Hewitt |
| Secretary | Helen Macpherson (Meeting Minutes) |
| Present | Committee members: Adrian Alexander (AA), Leonard Chan (LC), Glenda Hewitt (GH), Helen Macpherson (HM), Stuart Powell (SP), Chris Baker (CB), Judi Homewood (JH), Peter van Roekel (PVR), Mary Ann Irvin (MI), Sumita Kumar (SK), Plamen Bassarov (PB) |
| Apologies | Ranjit Nair (RN), Georgie Roussac (GR) |
| Disclosure of interest | None |
| Meeting opened | 7:35 PM |
| Meeting closed | 8:47 PM |

MINUTES

1. Welcome, apologies and disclosure of interests

GH took the Chair and, noting that a quorum was present, opened the meeting at 7:35 PM, with an Acknowledgement of Country.

2. WCC Councillors Update and Open Forum

2.1 No Monthly update

- No WCC Councillor attended the meeting.

2.2 Open forum

No items for discussion.

3. Confirmation of last Committee Meeting Minutes

- A motion was made to accept the 4 March 2026 meeting minutes.

- Moved: LC
- Seconded: JH
- **Motion: Carried.**

4. Update on Action Items

4.1 Hampden Road Mail Zone

- CB has spoken with the Council, and is awaiting a final response from them.
- GH has recommended that all committee members go onto the Council website and question why the mail zone remains following the closure of the post office.

4.2 Hampden Road shops

- The letter to the State MP is in progress.

4.3 AA and LC to provide update on handover of treasurer duties to LC

- The handover is ongoing, with handover to be completed before next month's committee meeting.

4.4 Government grants update

- CB is liaising with the Federal Bradfield MP's office regarding a Federal government grant.

5. President's Update

- The President's report for March 2026 was posted on SharePoint and emailed to the committee members
- GH noted that:
 - she is monitoring local property developments.
 - this month's report provides a summary of the different legislation impacting property development.
 - she had identified who the Committee needed to liaise with on the rail corridor project.
 - difficulty getting traction with Artarmon Village retailers (some considering selling). The Committee discussed options for driving business in the village including special promotions, music, markets.

6. Secretary's Update

- HM noted two emails received today regarding DAs.
- **Action Item: HM to forward these emails to AA, CB, GH and PB.**

7. Treasurer's Update

- AA emailed the Treasurer's report to the Committee.
- The Committee discussed the monthly report and the financial sustainability of the Gazette, with AA noting that the APA is running at a deficit of \$2400 this year.

- **Action Item: AA to sign over Microsoft licence to LC.**

8. Project Status Updates

8.1 Gazette

- Planning for the next Gazette is underway with a copy deadline of 6 May 2026.

9. Committee Updates

9.1 Federation of Willoughby Progress Associations

- MI as Federation Secretary and GH as APA President attended the 4 March 2026 meeting with the Council Mayor and GM. No report as attendees were asked not to disseminate topics discussed at the meeting.
- MI noted that the Federation had provided a list of questions to the Council, but was yet to any answers.
- MI noted that she had attended a meeting with Tim James (State MP) yesterday. At this meeting, the Chatswood dive site, Northern Beaches network review and rail corridor project were discussed.

9.2 Traffic

- The Committee discussed Artarmon traffic issues.
- CB reported:
 - Blackspot issues: The Council is reviewing Elizabeth Street, Brand Street and Muttama St crossings.
 - Community consultation on the cycleway is planned for later this year.

9.3 DAs

- PB noted a liquor licence application for a new Japanese restaurant at Wilkes Ave.

9.4 Membership

- SK noted that:
 - We have 372 subscribed email addresses
 - 64% that is 238 /372 of the subscribers have a complete address, so 36% of the subscribers have some sort of address inaccuracy (as an example address without a street number)
 - 96% of the subscribers are Artarmon residents. There are 10 subscribers with a non-Artarmon address, spanning from Perth , Bondi, Gordon, West Pymble, North Sydney, Willoughby & Chatswood.

- Of the Artarmon subscribers, we have 23 from Hampden Road, 16 from Broughton Road, 15 from Artarmon Road, 11 from Burra Road, 10 from Tindale Road.

10. Other Business

- PIM: The Committee discussed:
 - the attendance at the 11 March 2026 PIM; and
 - potential speakers for the next PIM. A speaker needs to be identified by 6 May 2026.
- GH reported that Music on the Village Green is still on the APA project agenda. Discussion as to possible musicians/groups who could perform.
- GH noted that the rail corridor project is a WIP.
- The Committee discussed traffic and parking congestion at the intersection of Pacific Hwy and Mowbray Rd. The Committee is preparing a response (due 15 April 2026) to the SSD:
 - Contributions and Public Benefit. **GH**
 - Built Form, Urban Design and Visual Impact. **PB**
 - Transport, Active Transport, Traffic and Parking. **CB**
 - Trees, landscaping, Ecologically Sustainable Development (ESD) and biodiversity. **MAI**
 - Public Space and Social Impact. **GH**

Meeting closed: 8.47 PM

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| Next meeting & date | Wednesday, 6 May 2026 |
| Time | 7:25 PM for 7:30 PM start |
| Location | Barry Thompson Community Hall, 139 Artarmon Rd, Artarmon NSW 2064 |